

RS.1500/-

**PRE-QUALIFICATION DOCUMENTS OF CONSULTANTS
FOR
PROJECT: DESIGN, PROCUREMENT AND CONSTRUCTION SUPERVISION
OF REMAINING WORKS OF BUILDINGS AND EXTERNAL DEVELOPMENT**

Tender Opening Date: 09/03/2021
Bid submission Time: 10:30 AM
Bid Opening Time: 11:30 AM



QUALITY EDUCATION AT DOOR STEP

DIRECTORATE OF WORKS
ABDUL WALI KHAN UNIVERSITY MARDAN, GARDEN CAMPUS
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1. INTRODUCTION

Abdul Wali Khan University Mardan is a public sector university established in 2009. The university has received funds from the Government of Khyber Pakhtunkhwa for completion of remaining works at its Garden Campus. The project includes the remaining works of buildings and external development works.

The AWKUM through this invitation to prequalification intends to shortlist consultants with a background in experience for the detailed design, preparation of tender documents, evaluation of contract award and supervision of construction of remaining works of buildings and external development. A maximum of 6 firms obtaining the highest marks will be invited to submit their Technical and Financial Proposals.

2. DESCRIPTION OF WORKS

S. No	Works	Remarks
1	Remaining Works at Academic Block 1b	
2	Remaining Works at Academic Block 1c	
3	Remaining Works at Auditorium	
4	Remaining Works at Mosque	
5	Remaining Works at Student Centre	
6	Remaining Works at University College for Women	
7	Remaining Works at Pakhtunkhwa College of Arts	
8	Remaining Works at University College B	
9	Remaining Works at Hostel No. 1	
10	Remaining Works at Apartment 1-10 A	
11	Remaining Works at Apartment 1-10 B	
12	Remaining Works at Apartment 11-14 A	
13	Remaining Works at Apartment 11-14 B	
14	Remaining Works at Apartment 15-17	
15	Remaining Works at Apartment 18-19	
16	Remaining Works at Shopping Centre	
17	Remaining Works at Cafeteria	
18	Remaining Works at Faculty Hostel	
19	Remaining Works at Guard Block	
20	Remaining Works at VC House	
21	Remaining Works at Administration	

22	Remaining Works at Hostel No 2	
23	Remaining Works at Library	
24	Remaining Works at Museum	
25	Remaining Works at Medical Centre	
26	Remaining External Development Works	
27	Installation of Filtration Plants	

3. SCOPE OF SERVICES

The Consultant shall provide Professional and Technical Personnel necessary for the proper execution of the Services as requested in the Scope of Services. The Consultant's Team shall liaise and coordinate with all concerned Authorities and shall be familiar with all local government laws and regulations.

The Scope of Services is to be performed and successfully completed by the Consultant to the full satisfaction of the Employer and in accordance with the Contract.

4. FRAUD AND CORRUPTION:

The Employer requires that Applicant(s) / Consultant(s) under this Prequalification process, observe the highest standard of ethics during this prequalification and further processing.

1. In pursuit of this policy, the Employer: Defines, for the purposes of this provision, the terms set forth below as follows:
 - i. "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the prequalification process;
 - ii. "fraudulent practice" means a misrepresentation or omission of facts in order to influence the prequalification;
 - iii. "collusive practice" means a scheme or arrangement between two or more Applicant's, with or without the knowledge of the Employer, designed to establish artificial data/ information; and
 - iv. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the prequalification process;
2. Employer will reject an application for prequalification if it determines that the Applicant recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices.; and
3. Employer will sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time for prequalification if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices.

5. ELIGIBLE BIDDERS**a. Eligibility Criteria:**

The applicants (Consultants) fulfilling the following basic eligibility criteria shall only be considered for further evaluation (relevant documents to be attached).

- i. Valid Registration with PEC/PCATP in relevant fields of specialization.
- ii. Valid Registration with Income Tax Department.
- iii. Valid Registration with Khyber Pakhtunkhwa Revenue Authority
- iv. Affidavit on non-judicial stamp paper that non-performance of a contract did not occur within the last ten years based on information on all settled disputes or litigation (PQForm # 08).
- v. Judicial Affidavit declaring “Neither the firms nor its Directors, Stakeholders, as a whole or as a part of the firm have ever been blacklisted/defaulted by any government agency/department/organization”.
- vi. Provide separate undertaking that the information supplied by the firm is correct as per PQ Form # 09.

b. Qualification Criteria:

1. Pre-qualification will be based on applicant’s meeting the following qualification criteria regarding their corporate profile, financial capability, firm’s experience and quality of its personnel expertise and other relevant information as demonstrated by the applicant’s response in the Pre-Qualification Forms attached to the Letter of Application.
2. An Applicant shall submit only one application in the same Pre-qualification process.
3. An Applicant who submits, or participates in, more than one application will cause all the applications in which the Applicant has participated to be disqualified.
4. Pre-qualification evaluation criteria as mentioned in below table is applicable for Applicants:

S.No	Category	Marks
01	Company Establishment/ Financial Capability	15
02	Experience of the Firm (Specific and General)	40
03	Quality of Personnel’s Expertise	45
	Total	100

5. Marks shall be given if the questionnaires are filled by the Applicant as per instructions given in the forms at the end of the document.
6. The minimum aggregate qualifying marks shall be 70 %.
7. **Only top six Firms will be shortlisted and will be invited to submit their Technical and Financial Proposals.**

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Criteria, sub-criteria and scoring system for the evaluation of prequalification shall be:

a. Company Establishment/ Financial Capability:

The applicant shall submit company profile in the form of printed booklet or provide the information on applicant's letterhead duly signed by authorized signatory. No marks shall be given if information is not provided in the above stated requisite format. For financial capability, audited financial statements for last three years shall be submitted. No marks shall be given if audited financial statements are not attached.

S.No	Category	Marks	Criteria for Marks
A 1	Establishment of Firm	5	
I	Under 3 Years		0 Marks
ii	From 3 to 5 Years		3 Marks
iii	From 5 to 8 Years		4 Marks
Iv	Above 10 Years		5 Marks
A 2	Financial Capability of Firm		
I	Average Annual Turnover for the last 3 years commencing from 1 st July and ending on 30 th June for each year	10	<ul style="list-style-type: none"> ➤ Full marks if average annual turnover of last three years is PKR 100 million or above. ➤ For average annual turnover of less than PKR 100 million, marks shall be awarded as per following formula: A / 100 x 10 'A' is average annual turnover. ➤ No marks will be awarded if average annual turnover is less than PKR 50 million.
	Category 'A' Total (A1+A2)	15	

b. Experience of the Firm:

Credit Marks shall be awarded on the basis of the following criteria for evaluation of the experience of the Firm.

S.No	Category	Marks	Criteria for Marks
B 1	Specific Experience of Firm		
a)	Projects of Similar Nature of minimum value of PKR. 750 Million each or more Completed in last ten (10) years. Similar Nature projects include planning, design, procurement & resident construction supervision of:	15	<ul style="list-style-type: none"> ➤ Full marks shall be given if the Firm has completed at least Four (5) projects. ➤ Three(3) marks shall be given if the firm has completed one project. ➤ No marks shall be given if the Firm has not executed any

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	<p>i) multistorey mixed-use buildings including Electrical & Plumbing works</p> <p>ii) External Development and IT related works.</p> <p>Applicant should clearly state all these services provided in the completed projects. Absence of any of these services would NOT constitute services for “Similar Nature” of the project.</p>		<p>project.</p> <p>For Completed Projects Completion Certificate OR Contract Agreement of respective project is mandatory. No marks shall be awarded if Completion Certificate or Contract Agreement of respective project is Not attached.</p>
b)	<p>Projects of Similar Nature of minimum value of PKR. 750 Million each or more in-hand.</p> <p>Similar Nature projects include planning, design, procurement& resident construction supervision of:</p> <p>i) multistorey mixed-use buildings including Electrical & Plumbing works</p> <p>ii) External Development and IT related works.</p> <p>Applicant should clearly state all these services provided in the current commitments. Absence of any of these services would NOT constitute services for “Similar Nature” of the project.</p>	15	<p>➤ Full marks shall be given if the Firm has at least Five (5) projects in hand.</p> <p>➤ Three(3) marks shall be given if the firm has one project in hand.</p> <p>➤ No marks shall be given if the Firm has no project in hand.</p> <p>For in hand Projects Letter of Award OR Contract Agreement of respective project is mandatory. No marks shall be awarded if Letter of Award or Contract Agreement of respective project is Not attached.</p>
	Sub-Category ‘B1’ Total	30	
B 2	General Experience of Firm		
a)	<p>Civil works Consultancy & Resident Construction Supervision Projects of general nature of minimum value PKR. 750 Million each or more Completed in Last 10 Years.</p>	10	<p>➤ Full marks shall be given if the Firm has completed at least Five (5) projects.</p> <p>➤ Two marks shall be given if the firm has completed One (1) project.</p> <p>➤ No marks shall be given if the Firm has not executed any project.</p> <p>For Completed Projects Completion Certificate OR Contract Agreement of respective project is mandatory. No marks shall be awarded if Completion Certificate or Contract Agreement of respective project is Not attached.</p>

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	Sub-Category 'B2' Total	10	
	Category 'B' Total (B1+B2)	40	

c. Personnel Capabilities:

Credit Marks shall be awarded on the basis of **qualification and experience** of the staff.

The following key experts shall be evaluated.

No marks shall be awarded if declaration of Professional Staff availability (Form PQ-10) duly signed by authorized signatory is not attached.

S.No	Description	No of Professional	Marks Assigned	Education and Experience
C 1	Key Personnel (Design)			
1	Architect	1	5	M. Arch with minimum 12 years of relevant experience or B. Arch with minimum 15 years of relevant experience (PCATP Registered)
2	Structure Engineer	1	3	M.Sc. Structural Engr. with minimum 12 years of relevant experience (PEC Registered)
3	Electrical Engineer	1	2	BSc. Electrical Engineering with minimum 12 years of relevant experience (PEC Registered)
4	IT Expert	1	2	MS in Computer Science or Information Technology with minimum 12 years of relevant experience or BS Computer Science or Information Technology with minimum of 15 years of relevant experience
5	Transportation Engineer	1	2	M.Sc. Transportation Engr. with minimum 12 years of relevant experience (PEC Registered)

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6	Environmental Science Specialist	1	1	BS Environmental Sciences or Civil Engineering with minimum 10 years of relevant experience
Sub-Category 'C1' Total		15		
C 2	Key Personnel (Procurement)			
	Contract Engineer	1	7	BSc Civil Engineering with minimum 12 years of relevant experience (PEC Registered)
	Quantity Surveyor	1	3	BSc Civil Engineering with minimum 12 years of relevant experience (PEC Registered)
Sub-Category 'C2' Total		10		
C 3	Key Personnel (Construction)			
	Team Leader	1	5	BSc Civil Engineering with minimum 20 years of relevant experience (PEC Registered)
	Resident Engineer	1	5	BSc Civil Engineering with minimum 15 years of relevant experience (PEC Registered)
	IT Expert	1	2	BS in Computer Science or IT with minimum 12 years of relevant experience
	Quantity Surveyor	1	3	BSc Civil Engineering with minimum 10 years of relevant experience (PEC Registered) Or DAE Civil with 15 Years of relevant experience

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	Site Inspectors	4	1 Marks for each Total = 4	BSc Civil Engineering with minimum 2 years of relevant experience (PEC Registered) Or DAE Civil with minimum 5 years of relevant experience.
	Site Inspectors	1	1	BSc Electrical Engineering with minimum 2 years of relevant experience (PEC Registered) Or DAE Electrical with minimum 5 years of relevant experience.
	Sub-Category 'C3' Total		20	
	Category 'C' Total (C1+C2+C3)		45	

6. EVALUATION CRITERIA

Applicants meeting the minimum requirements mentioned in Para5 (b) shall be considered for pre-qualification. No compromise shall be made on minimum requirements of 50% score in each Sub-Category (A, B, and C) and an overall minimum of 70% marks required to prequalify in the aforesaid qualification criteria.

7. LETTER OF APPLICATION

Attached at Annexure.

8. PRE-QUALIFICATION DOCUMENTS

a. Clarification of Pre-Qualification Document

A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Employer in writing at the Employer's address indicated in the Advertisement. The Employer will respond in writing to any request for clarification provided that such request is received no later than five (5) days prior to the deadline for submission of applications. The Employer shall forward copies of its response to all applicants who have acquired the prequalification document directly from the Employer including a description of the inquiry but without identifying its source. The Employer reserves the right to amend the prequalification document as a result of a clarification as per departmental procedures and communicate to all applicants in writing.

b. Amendment of Prequalification Document

At any time prior to the deadline for submission of applications, the Employer may amend the Prequalification Document by issuing addendum /Corrigendum. Any addendum/ Corrigendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.

c. Cost of Application

The Applicant shall bear all costs associated with the preparation and submission of its application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process by the Employer.

d. Language of Application

The application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Employer, shall be written in English language. Supporting documents and printed literature that are part of the application shall also in the same language.

e. Submission of Application Form

The Applicant shall prepare an Application Submission Sheet using the form furnished in Annexure - A. This Form shall be completed without any alteration to its format.

f. Signing Application and No. of Copies

The Applicant shall prepare the documents comprising the application as described in PQ and clearly mark it "ORIGINAL". The original of the application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. The Applicant shall submit two (02) copies of the signed original application and clearly mark them as "COPY". In the event of any discrepancy between the original and the copy, the original shall prevail.

g. Deadline of Submission of Application

Applications shall be received by the Employer at the given address and no later than the deadline i.e., 9th March 2021 up to 10:30 am PST. Applicants may submit their applications by mail or by hand.

The Employer may, at its discretion, extend the deadline for the submission of applications by amending the Prequalification Document, in which case all rights and obligations of the Employer and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

h. Opening of Application

Employer shall open the applications at the same date on 11:30 am PST as per its standard procedures and shall prepare a record of the opening of applications that shall include, as a minimum, the name, signature of the representative (if they choose to attend).

i. Right of Wavier

The Employer reserves the right to waive minor deviations in the qualification criteria if they do not materially affect the capability of an applicant for the purpose of prequalification.

9. EMPLOYER’S RIGHT

Applicants wishing to pre-qualify shall complete the Pre-qualification Questionnaires / Qualification Criteria and other relevant details solicited through pre-qualification documents including the qualification criteria accordance with item 8 f and return them to the Employers address given in a sealed envelope. Prequalification applications shall be treated as confidential and will not be returned. The Employer has right to obtain clarification from the applicants regarding prequalification applications.

10. INSTRUCTION TO APPLICANTS

a. Submission and Opening of Pre-Qualification Documents

Application for Prequalification (One original and two Copies) shall be received in sealed envelopes (properly mentioned on the Envelop in clear visible writing) to be delivered by hand or through registered mail on or before 9th March 2021 up to 10:30 am PST. The Pre-Qualification Applications shall be opened on the same day at 11:30 am PST in presence of Applicants who chose to attend in the conference room of AWKUM, address as mentioned below;

2nd Floor Administration Block, Garden Campus, AWKUM

And be clearly marked “Application for Pre-Qualification” for “Design, Procurement & Construction Supervision of Construction of Remaining Works of Buildings and External Development at Garden Campus”. In case it is not marked, the Employer is not liable if the Pre-Qualification application is by mistake opened before date of submission.

a. Late Submission of Pre-Qualification Applications:

The pre-qualification application received after the closing date and time as mentioned above for submission of applications shall not be entertained.

b. Lack of Information

Failure of an applicant to provide comprehensive and accurate information that is essential for the Employer's evaluation of the applicant's qualification or to provide timely clarification or substantiation of the information supplied may result in disqualification of the applicant and same shall be communicated in accordance with provisions of KPPRARules.

c. Material Changes

Applicants and those subsequently pre-qualified or conditionally pre-qualified shall inform the Employer of any material change in information that might affect their qualification status. Applicants shall be required to update key pre- qualification information at the time of bidding. Prior to award of contract, the lowest evaluated bidder will be required to confirm its continued qualified status in a post qualification review process.

11. EMPLOYER'S NOTIFICATION FOR REQUEST FOR PROPOSAL

a. Notification for Request for Proposal to Pre-Qualified Contractors

The employer will invite only top 6 shortlisted prequalified bidders to submit their Technical and Financial Proposals for the said project. A firm will be selected under Quality cum Cost Based Selection (QCBS).

b. Employers Right

The Employer reserves the right to take the following actions, and shall not be liable for any such actions:

1. Amend the scope of work, in which event proposals will be invited from those applicants who meet the resulted amended prequalification requirements:
2. Cancels the pre-qualification process and reject all applications in provisionswith KPPRA rules.

c. General Information

The prequalification forms shall be filled in by the Applicant (s) duly signed and stamped by the Authorized person on behalf of the Firm.

Annexure Letter of Application

Letter of Application

ANNEX-A

[Letterhead paper of the Applicant, including full Postal address, telephone no., fax no. and email address]

Date: _____

To: **Director Works**
Abdul Wali Khan University Mardan (AWKUM)

Sir,

1. Being duly authorized to represent and act on behalf of..... (the name of organization),and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for theDesign, Procurement and Construction Supervisionof Construction of Remaining Works of Buildings,and External Development atGarden Campus, AWKUM.
2. Attached to this letter are copies of original documents defining:
 - a. The Applicant's legal status;
 - b. The principal place of business; and
 - c. The place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships orindividuallyowned firms).
3. The Employer and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. The Employer and its authorized representatives may contact the following persons for further information, if needed.

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General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2
Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- a. Proposals submitted by the prequalified/ shortlisted applicants will be subject to verification of all information submitted;
 - b. The Employer reserves the right to:
 1. Amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
 2. Reject or accept any application, cancel the prequalification process, and reject applications; and
 - c. The Employer shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
 - d. The Employer shall not be liable for consequence of and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.
6. The undersigned declares that the statements made, and the information provided in the duly completed application are complete, true, and correct in every detail.

PRE-QUALIFICATION FORMS

(Total 13 Forms)

List of Prequalification Forms

1. General Information about the Firm
2. Annual Turnover
3. Summary of Completed Similar Nature Projects
- 3A. Detail of Completed Similar Nature Projects
4. Summary of current/ongoing Similar Nature Projects
- 4A. Detail of ongoing Similar Nature Projects
5. Summary of Completed General Nature Projects
- 5A. Detail of completed General Nature projects
6. Personnel Capabilities
7. Candidate Summary
8. Litigation History for last Ten (ten) years
9. Affidavit for correctness of information
10. Declaration of Professional Staff Availability

P.Q. FORM # 1**General Information about the Firm**

All firms for Pre-Qualification are requested to complete the information in this form.

1	Name of Firm	
2	Head Office Address	
3	Telephone Contact	
4	Fax	
5	Type of Organization	
6	Place of Incorporation/ Registration	
7	PEC Registration Category	
8	NTN#	
9	Name, Designation and Mobile No. of Firm's Representative	

P.Q. FORM # 2**Annual Turn over****Name of Applicant:** _____

All applicants are requested to complete the information in this form with regard to the management of works contracts generally. The information supplied should be the annual turnover of the applicant in terms of the amounts billed to clients for each year for work in progress or completed in Rupees or in case of foreign firms converted to US dollars at the rate of exchange at the end of the period reported. The annual periods should be the financial years commencing from 1st July and ending on 30th June. A brief note on each contract should be appended, describing the nature of the work, duration and amount of contract, managerial arrangements, and other relevant details.

Applicants should not enclose testimonials, certificates and publicity material with their applications, they will not be taken to account in evaluation of qualification.

Year	Turnover (in actual currency)	Rupees in Million
2019-2020		
2018-2019		
2017-2018		
Average of the Above		

**P.Q. FORM # 3
Summary of Completed Similar Nature Projects
(in Last Ten Years)**

S.No	Description of the Project	Year of Completion	Cost of the Project
1			
2			
3			
4			
5			
6			
7			

P.Q. FORM # 3A

**DETAIL OF PROJECT
Similar Nature Works Completed in Last 10 Years**

Name of Consultant Firm

A separate form shall be prepared for each project.

1.	Name of Consultancy Assignment
	Location
2.	Name of Procuring Agency
3.	Procuring Agency Address Contact:_____ Fax:_____
4.	Nature of assignment and special features relevant to the consultancy (Survey & Investigation, Planning, Design, Procurement, Construction Supervision)
5.	Consultant Role (Tick One) (a) Sole Consultant (b) Sub- Consultant (c) Member in a Joint Venture
6.	Value of the total Consultancy Contract PKR..... USD.....
7.	Date of Award
8.	Date of Completion (Attach Completion Certificate / Contract Agreement)

**P.Q. FORM # 4
Summary of Current Contracts / Commitments of Similar Nature**

S.No	Description of the Project	Year of Completion	Cost of the Project
1			
2			
3			
4			
5			
6			
7			

P.Q. FORM # 4A

**DETAIL OF PROJECT
Similar Nature Works in Hand**

Name of Consultant Firm

A separate form shall be prepared for each project.

1.	Name of Consultancy Assignment
	Location
2.	Name of Procuring Agency
3.	Procuring Agency Address Contact:_____ Fax:_____
4.	Nature of assignment and special features relevant to the consultancy (Survey & Investigation, Planning, Design, Procurement, Construction Supervision)
5.	Consultant Role (Tick One) (a) Sole Consultant (b) Sub- Consultant (c) Member in a Joint Venture
6.	Value of the total Consultancy Contract PKR..... USD.....
7.	Date of Award
8.	Starting Date of Project: Expected Completion Date: (Attach Letter of Award/ Contract Agreement)

P.Q. FORM # 5
Summary of Completed General Nature Projects
(in Last Ten Years)

S.No	Description of the Project	Year of Completion	Cost of the Project
1			
2			
3			
4			
5			
6			
7			

P.Q. FORM # 5A

DETAIL OF PROJECT
General Nature Works Completed in Last 10 Years

Name of Consultant Firm

A separate form shall be prepared for each project.

1.	Name of Consultancy Assignment
	Location
2.	Name of Procuring Agency
3.	Procuring Agency Address Contact:_____ Fax:_____
4.	Nature of assignment and special features relevant to the consultancy (Survey & Investigation, Planning, Design, Procurement, Construction Supervision)
5.	Consultant Role (Tick One) (a) Sole Consultant (b) Sub- Consultant (c) Member in a Joint Venture
6.	Value of the total Consultancy Contract PKR..... USD.....
7.	Date of Award
8.	Date of Completion (Attach Completion Certificate / Contract Agreement)

P.Q. FORM # 6

**Personnel
Capabilities**

Name of Applicant: _____
Applicant or Member of a Firm

For specified positions essential to design, contract management and implementation, applicants should provide the names of candidates qualified to meet the specified requirements stated for each position.

1	Title of Position	
	Name of Candidate	
2	Title of Position	
	Name of Candidate	
3	Title of Position	
	Name of Candidate	
4	Title of Position	
	Name of Candidate	
5	Title of Position	
	Name of Candidate	

P.Q. FORM # 7

Candidate Summary

Name of Applicant:

_____ *Applicant or Member of a Firm*

Position	Candidate	
	Prime	Alternate
Candidate Information	Name of Candidate	Date of Birth
	Professional Qualification	
Present Employer	Name of Employer:	
	Address of Employer	Contract (Manager/ Officer)
	Telephone:	Fax:
	Job Title of Candidate	

Summarize professional experience in reverse chronological order.

From	To	Company	Project	Position	Relevant Technical & Management Experience

P.Q. FORM # 8

Litigation History for the last Ten (10) Years

Name: _____
(Applicant or Member of a Firm)

Description of Contract	Year	Name of Client, Cause of litigation & matter in dispute	Disputed amount (Current value in PKR or US \$)	Award FOR or AGAINST Applicant	Remarks by Applicant

P.Q. FORM # 9

AFFIDAVIT FOR CORRECTNESS OF INFORMATION
(on Stamp Paper)

Name: _____
Applicant or Member of a Firm

I, the undersigned, do hereby certify that all the statements made in the Pre- Qualification Questionnaire Forms and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize (s) and requests (s) the bank, person, firm or corporation to furnish any additional information requested by the Director Works, AWKUM deemed necessary to verify this statement regarding my competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Director Works, AWKUM.

The Office of the Director Works, AWKUM undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the firm

Title of the Officer: _____

Name of Firm: _____

Date: _____

P.Q. FORM # 10

DECLARATION OF PROFESSIONAL STAFF AVAILABILITY

[To be submitted on Company Letter Head]

TO WHOM IT MAY CONCERN

**PRE-QUALIFICATION DESIGN, PROCUREMENT AND CONSTRUCTION
SUPERVISION OF REMAINING WORKS OF BUILDINGS AND EXTERNAL
DEVELOPMENT**

We hereby certify that the personnel nominated in PQ Form # 06 are employed by our firm and are available for the above-mentioned Assignment.

Yours Sincerely,

COMPANY NAME:

AUTHORIZED REPRESENTATIVE